

Saint Mary of the Assumption Parish

<i>St. Lawrence Church 744 Boylston Street Chestnut Hill</i>	<i>Saint Mary of the Assumption Church 3 Linden Place Brookline Village</i>
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Congratulations on the announcement of your marriage. The pastoral staff of St. Mary's Parish wishes you every happiness and blessing as you prepare for this, the most significant and solemn occasion of your lives. The following guidelines are offered to you well in advance of the date of your wedding so that your plans may progress smoothly.

AVAILABLE TIMES FOR WEDDINGS: Saturdays on the hour from 10:00 a.m. to 1:00 p.m. and at 5:30 p.m.; Sundays from 2:00 to 4:00 p.m.; and other days by mutual agreement with the celebrant. The times are for both St. Mary's and St. Lawrence churches.

WEDDING CEREMONY: It is presumed that your exchange of wedding vows will take place in the context of a wedding ceremony. **If you wish a nuptial mass instead of the more simple ceremony, you must speak to the priest as soon as possible after scheduling the date and time of the ceremony.** Either way, you may want to have a hand in planning your Wedding Liturgy with the priest or deacon. You will find Fr. Joseph Champlin's book *Together for Life* helpful in making these choices. Clergy friends and relatives, in good standing, are most welcome to celebrate the Rite of Marriage in our church. Any priest or deacon who is not a resident of Massachusetts must obtain written authorization from the Secretary of State of the Commonwealth of Massachusetts. This may be obtained by mail and should be taken care of well in advance of your wedding to avoid confusion and possible disappointment. All visiting clergy should contact us before the wedding. Also, if either of you is a member of another faith, you may want your clergyperson to participate in the ceremony. If this is the case, please make this known to the priest or deacon.

DOCUMENTS NEEDED:

1. Baptism and Confirmation certificates **no more than six months old** given for the purpose of marriage are required for Catholics. Baptism certificates are required for baptized Christians.
2. A certificate indicating that you attended a marriage preparation program.
3. Consent letter from parent or guardian if you are under 18 years.
4. Marriage license is required and is due by the rehearsal.

PRIOR MARRIAGE: If you have been married before, it is imperative that you indicate this to the priest or deacon **IMMEDIATELY.**

MARRIAGE PREPARATION PROGRAMS: One of the most important elements in your wedding plans will be your spiritual preparation. There are a number of available programs in the archdiocese. The sooner the preparation is entered into, the better. Also, if you wish, a priest will be available at any time for the Sacrament of Reconciliation.

FLOWERS: The flowers may be as simple or as elaborate as you wish. Local florists are most likely familiar with our church and can assist you in your selection of flowers. If you wish to use a WHITE CARPET (75 feet), your florist provides this item. We would kindly request that *NO*

FLOWER PEDALS, CONFETTI OR RICE be thrown in the church or on the church steps. These can cause accidents or discoloration of clothes.

PHOTOGRAPHER: We permit the taking of pictures during the ceremony. All we ask is that the photographer exercise prudent judgment and good taste. Video taping is allowed with one stationary camera. Use of floodlights is prohibited. Please ask your photographers to speak to the priest or deacon prior to the ceremony, so we might assist them as needed.

MUSIC AND MUSICIANS: To obtain assistance in planning the music for the wedding, please contact Arthur Rishi, the Parish Music Director, at (617) 734-0444x 303. You may also wish to visit our website, www.saintmarymusic.org We provide a cantor and organist for the wedding. The fee for services is \$500.00., which includes a consultation with the Music Director. Additional musicians and/or instrumentalists may be contracted by the Music Director at \$225.00 each.

Should the Music Director allow a guest musician and/or guest soloist to be part of the wedding ceremony, the parish cantor and organist must be paid. If a guest musician requires a separate rehearsal with the parish musician(s) and if their schedule allows for it an additional fee is required. Music requested that is not in the standard repertoire will be considered when a keyboard score is furnished (no recordings, tapes or C.D.'s).

TO SECURE THE DATE FOR THE WEDDING: To secure the requested time and date for the wedding you need to speak to the priest or deacon witnessing the marriage. Also, *half of the musician fees and parish offerings* need to be sent to the attention of Susan Crapo at the rectory. This initial, non refundable, half-payment of \$425.00 --*once received*-- secures the date. The check is made payable to the St. Mary's Wedding Account. The balance is due thirty days prior to the wedding. If the wedding starts within fifteen minutes of the scheduled time \$100.00 will be returned to you.

CHURCH OFFERING: The customary offering to the parish on the occasion of a wedding is \$250. This offering secures the services of the wedding rehearsal coordinator (\$100) and the Altar server, and supports the work of the parish and the upkeep of the church. None of the offering is given to the priest or deacon.

REHEARSAL: The rehearsal may be scheduled at a time agreed upon by the couple and the priest or deacon. **PLEASE BE PROMPT.** Often there are other rehearsals or services scheduled the same evening as your rehearsal. **Please bring the marriage license, the offering for the church, and a donation to the altar servers at this time** (separate envelopes). The wedding rings are brought to the celebrant the date of the wedding.

If we can be of any assistance to you in planning your wedding, **please do not hesitate to call** upon us. We ask only that you make your wedding needs and wishes known to us and we will try to accommodate them. Thank you for your cooperation and as your approach your wedding day may it be for you a time of continued and deepening love, mutual support and blessings.

Fr. Jack Ahern, Pastor
Fr. Brian Clary, Parochial Vicar
Fr. David Ajemian
Deacon Richard Radford
Deacon Phil Newton
(Revised 9/2005)

Wedding Music Planning Sheet

Nuptial Ceremony (do not use this sheet for FULL Mass)

Bride and Groom's Names: _____

Wedding Date and Time: _____

Please Indicate your Selection of Music for Each Slot Listed Below. Some choices are required, as part of the liturgy, some are optional. If you are not sure, you can write "I'm not sure" or just leave it up to us to "fill in the blanks"

Parent's Entrance (optional): _____

Bridal Party Entrance (necessary): _____

Bride's Entrance (necessary): _____

Responsorial Psalm (necessary): _____

Gospel Acclamation (necessary): _____

During the lighting of Unity Candle (optional, and most couples do not even have a Unity Candle these days): _____

After the Exchange of Rings (optional): _____

Recessional (necessary): _____

Please fill out and return to Arthur Rishi

St. Mary of the Assumption

5 Linden Place

Brookline, MA 02445

Or email these choices to arishi@prismopera.org

Wedding Music Planning Sheet

FULL Nuptial Mass (do not use this sheet for Ceremonies)

Bride and Groom's Names: _____

Wedding Date and Time: _____

Please Indicate your Selection of Music for Each Slot Listed Below. Some choices are required, as part of the liturgy, some are optional. If you are not sure, you can write "I'm not sure" or just leave it up to us to "fill in the blanks"

Parent's Entrance (optional): _____

Bridal Party Entrance (necessary): _____

Bride's Entrance (necessary): _____

Responsorial Psalm (necessary): _____

Gospel Acclamation (necessary): _____

During the lighting of Unity Candle (optional, and most couples do not even have a Unity Candle these days): _____

Presentation of the Gifts (necessary): _____

Communion (necessary): _____

Recessional (necessary): _____

Please fill out and return to Arthur Rishi

St. Mary of the Assumption

5 Linden Place

Brookline, MA 02445

Or email these choices to arishi@prismopera.org

WEDDING REHEARSAL FORM

Rehearsal Date: _____ Wedding Date: _____

Bride's and Groom's Names:

Ceremony _____ Nuptial Mass _____ Celebrant: _____

Conversation with Bride and Groom:

How do they want the procession? (ushers/bridesmaids single or double?)
(ring bearers/flower girls -- where in line?)

Who do they wish to usher parents of groom and mother of bride?

Who will escort bride?

How many benches do they wish reserved for special guests?

Remind bride to be here **15 minutes prior to ceremony** for it to start on time.

Please get license (no wedding without license) and the envelopes.

Instructions for Ushers: (Tell them where bathrooms are.)

Arrive at least forty-five minutes early

Groom's guests on right, bride's guests on left

(unless the numbers are disproportionate)

Inform them that there is a bathroom in lower church

If there is a carpet, we need two ushers to bring it back

Will there be 1 ring or 2 rings?

Number of Ushers _____ Bridesmaids _____ (there are only 10 chairs)

Flower girls _____ Ring bearers _____

Aisle runner: Yes _____ No _____ ·Kneelers or chairs? _____

Readings: Old Testament (Number and Text)

Reader: _____

New Testament (Number and Text)

Reader: _____

Gospel (Number and Text) _____

Petitions - Reader: _____

Gift bearers: _____

Please ask for:

License (this needs to be in the night of the rehearsal -- no license, no wedding)

Stipend for Church

Stipend for Altar Servers

Ushers and bridesmaids -- there are only a total of 10 chairs.

- Practice going in and out of pews
- If there are more individuals than chairs, we need to use the benches

Is there a wedding candle? If so, how is it to be done?

Vows to be repeated after priest/deacon?

Is there a family member or friend who is a Eucharistic Minister? If so, ask them to request that she/he come up during the sign of peace.

Name(s): _____

Will bride and groom receive from chalice?

LAST REMINDER ---

THE GROOM, BEST MAN AND USHERS SHOULD ARRIVE
45 MINUTES EARLY

THE BRIDE AND ALL THE BRIDES MAIDS NEED TO BE THERE
FIFTEEN MINUTES EARLY FOR THE CEREMONY TO BEGIN ON TIME.